

The key elements of the Revenues Service includes (2013/14 figures):

- **£ 167 million** – Annual amount of Council Tax raised
- **£ 99 million** – Annual amount of Business Rates raised
- **£ 17.0 million** – Annual payment of Council Tax Support
- **£ 127.5 million** - Annual payment of Housing Benefit
- **£ 106.3 million** – Annual gross payment of staff salaries (through the LBB payroll service, including schools, excluding Academies)
- **£ 24.3 million** – Annual payment of pensions
- **£ 36.15 million** Annual revenue on 71,382 transactions, this includes Kiosk
(3,700 Loomis cash collections per annum during financial year 2013/14)

Council Tax Data:

In year collection performance by Liberata is shown below:

Best Value PI's	Actual 2003/04	Actual 2004/05	Actual 2005/06	Actual 2006/07	Actual 2007/08	Actual 2008/09	Actual 2009/10	Actual 2010/11	As at 31/03/12	As at 31/03/13	As at 31/03/14
BV9:CTAX Collected	96.8%	97.1%	97.0%	97.0%	97.1%	97.03%	97.28%	97.59%	97.65%	97.76%	97.50%

Actual 31 March 2014 – 97.50%

The amount of collectable debt raised for the year 2013/14 is **£167m** (net of Benefits) in respect of **136,435** properties.

8,054 refunds for **£2,723,936.90** have been issued during April 2013 to March 2014.

The following Council Tax recovery notices were issued:

	2006/7	2007/8	2008/09	2009/10	2010/11	31/03/12	31/03/13	31/03/14
Reminders	53,371	41,710	39,382	34,892	34,971	51,920	45,816	56,256
Summonses	13,757	14,244	13,432	17,061	19,774	16,436	16,168	19,267
Liability Orders	10,135	6,270	7,079	10,713	12,956	9,396	10,868	9,999
14 day letters – Bailiff warning	11,332	11,276	10,761	13,127	11,823	11,757	12,518	15,816
Accounts passed to Bailiff	5,864	6,896	6,882	9,724	9,538	All at 14 day stage	All at 14 day stage	All at 14 day stage

NB: The first 14 day letters were issued directly to the bailiffs from **11 July 2011**.

The 2012/13 debt carried forward at the 1 April 2013 was £3,937,288.93

Council Tax – Summonsed Debt	
Summonses/costs	367,888.30
Arrangement	239,726.15
14 day/ Bailiff	1,246,119.52
Attachments / pending	66,836.02
Bankruptcy/ charging orders / committal / Tenons	465,302.87
Liability	570,352.21
Un-summonsed Debt	
Final (un-sum)	415,453.44
Un-summonsed	565,610.42
Total	3,937,288.93

The breakdown analysis of the total 2012/13 debt outstanding at the 1 April 13 of £3,937,288.93 is shown above.

The balance of 2012/13 as at the **31 March 2014** is £2,244,050.18, a reduction of £1,693,238.75.

CTAX Arrears Breakdown as at 31 March 2014

	Arrears B/F 31/03/2013	Arrears carried forward	Net reduction	Actual % collection	Client Target
1993	2,665.60	729.58	1,936.02		
1994	4,639.15	1,997.87	2,641.28		
1995	6,957.79	2,835.72	4,122.07		
1996	10,442.27	4,638.01	5,804.26		
1997	30,454.59	10,892.81	19,561.78		
1998	56,433.42	19,760.45	36,672.97		
1999	88,222.71	29,469.52	58,753.19		
2000	124,605.41	65,601.30	59,004.11		
2001	195,221.17	115,739.10	79,482.07		
2002	232,308.76	155,921.64	76,387.12		
	751,950.87	407,586.00	344,364.87	45.80	20%
2003	309,948.52	214,194.97	95,753.55	30.89	20%
2004	382,285.00	269,162.79	113,122.21	29.59	20%
2005	499,230.92	371,176.91	128,054.01	25.65	20%
2006	686,352.48	490,532.65	195,819.83	28.53	20%
2007	897,410.50	654,320.19	243,090.31	27.09	20%
2008	1,197,698.01	849,658.53	348,039.48	29.06	25%
2009	1,346,759.28	970,800.67	375,958.61	27.92	35%
2010	1,625,055.31	1,131,926.94	493,128.37	30.35	40%
2011	2,349,511.76	1,551,849.96	797,661.80	33.95	50%
2012	3,937,288.93	2,244,050.18	1,693,238.75	43.01	50%
	13,231,540.71	8,747,673.79	4,483,866.92		

Business Rate Data:

In year collection performance by Liberata is shown below:

Best Value PI's	Actual 2003/04	Actual 2004/05	Actual 2005/06	Actual 2006/07	Actual 2007/08	Actual 2008/09	Actual 2009/10	Actual 2010/11	Actual 2011/12	Actual 2012/13	Actual 2013/14
BV10:Rates Collected	98.5%	98.7%	99.6%	99.5%	99.8%	99.1%	99.02%	98.9%	98.81%	98.72%	98.70%

Actual 31 March 2014 – 98.70%%

The amount of collectable debt raised for the year 2013/14 is **£99 million** in respect of **7,268** properties.

There have been **824** refunds actioned from the 1 April 2013 to the 31 March 2014 amounting to **£3,973,482.60** in respect of vacation and rateable value reductions.

The following recovery notices were issued -

	2004/5	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14
Reminders Issued	4,352	3,486	4,972	4,559	3,609	3,977	3404	2,536	4,023	3,545
Final Notices Issued	359	239	585	1,698	1,529	1,892	1,824	1,741	2,014	2,472
Summonses Issued	1,024	1,137	980	894	704	903	725	1,156	987	1,091
Liability Orders	706	775	675	602	426	666	672	749	683	771
7 day letters issued	423	1,021	1,421	605	299	674	367	471	501	No longer used
Accounts passed to Bailiff	200	322	542	331	130	316	430	537	645	650

The 2012/13 debt carried forward at 1 April 2013 was **£1,402,004.01**

NNDR – Summoned Debt	
Summons	53,799.81
Arrangement	95,051.08
7 day	9,364.24
Bailiff	200,439.49
Recovery	146,215.77
Liability	250,628.57
Un-Summoned	
Reminders	308,080.76
Finals	224,480.99
Non Recovery	
Billing	113,943.30
Total	1,402,004.01

Movement in arrears for reporting period –

Arrears total 1990 - 2012/13 as at 01/04/13	£	1,857,800.31
Arrears total 1990 - 2012/13 as at 31/03/14	£	431,217.88
Reduction Overall arrears	£	1,426,582.50

NNDR Arrears breakdown as at 31 March 2014

	Arrears B/F 31/03/2013	Arrears carried forward	Net reduction	Actual % collection
2002	652.73	-	652.73	100.00%
2003	-	-	0.00	0.00%
2004	-	-	0.00	0.00%
2005	-	-	0.00	0.00%
2006	120.00	102.75	17.25	-13.66%
2007	1.00	222.00	-221.00	-221.00%
2008	13,599.88	6,944.44	6,655.44	48.94%
2009	52,786.13	25,727.27	27,058.86	51.26%
2010	115,974.12	31,942.01	84,032.11	72.46%
2011	272,662.44	109,012.14	163,650.30	60.02%
2012	1,402,004.01	557,267.27	844,736.74	60.25%
	1,857,800.31	731,217.88	1,126,582.43	

** 2006 / 2007 – backdated liable new company billed - so increased debt collectable for these years

Cashiers Data

The cashiering service dealt with the following transactions in the period 1 April 2013 to 31 March 2014

Civic Centre Total	Transactions including Kiosk
£36,145,000	71,382

Payroll Data:

The average number of payments made each month/annually is shown below:

	Monthly	Annually
Non Teaching/Teaching	5,638	67,658
Pensions	4,801	57,612

